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BASUNDHARA TEACHERS' TRAINING COLLEGE (A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

Dated: 01/07/2022

Meeting No-01

Minutes of the meeting

Today, 01-07-2022 at 11:00 am our college In-House Committee held on a meeting in our college staff room for discussion some agendas on Curriculum Planning for B.Ed. and B.A.B.Ed./B.Sc B.Ed. academic year (2022-23). Agendas as follows:

Agenda -01- New Events Frame in Curriculum.

Execution: Among the members of the in-house committee, a proposal was made by committee coordinator that B.Ed. and B.A.B.Ed./B.Sc B.Ed. academic year (2022-23) all teachers should ensure that the syllabus is completed on time or new events frame in the curriculum. In which this proposal was passed unanimously by all the members.

Agenda - 02 - For Out Reach Activities Framing New Events.

Execution: Committee member Chunchun kumar proposed that all the teachers should submit their paper syllabus along with their method paper. The work load of compulsory paper should also be divided equally among the teachers so that there is no excessive burden on any one teacher and to include outreach activities framing new events in the Academic Calendar. In which this proposal was passed unanimously by the coordinator and other members of the committee.

Agenda - 03:-Teaching Practices School Subject Area Framing.

Execution: Committee member Dr. Pratibha Jha proposed to prepare academic calendar (2022-23). In which he told that while preparing the academic calendar, academic calendar 2022-23 should be prepared only after thoroughly reviewing the previous academic calendar and also include teaching practices school subject area framing for school observation & school internship for B.Ed. and B.A.B.Ed./B.Sc B.Ed. academic year (2022-23) course. In which this proposal was passed unanimously by the coordinator and other members of the committee.

Agenda: - 04 - Proposal regarding preparation of time-table.

Execution: - Committee member proposed the preparation of time-table 2022-23. In which he told that while preparing the time-table, classes should be distributed equally to all the teachers so that no teacher faces any problem or has excessive workload. In which this proposal was passed unanimously by the coordinator and other members of the committee.


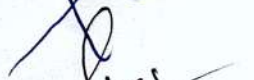
Signature of Members

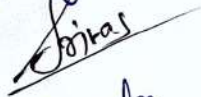













Coordinator
In-House Committee
B TTC, Muzaffarpur
Coordinator
In-House Committee



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Dated: 10/11/2022

Meeting No-03

Minutes of the meeting held on :10/11/2022

Mid-term Curriculum Planning for Academic year B.Ed (2022-23)

Today, 10-11-2022 at 11:30 am our college In-House Committee held on a meeting in our college library for discussion some agendas. Agendas as follows:

Agenda -01- Discussion on sending students for observation & Internship in school.

Execution: Committee Coordinator Prabhat Kumar Discuss for the Schools identified and process for sending students for observation begin, 95% attendance must in observation & Internship center in charge will be responsible for the same.

Agenda - 02 - Discussed on monthly unit plan and completion.

Execution: Committee member Dr. Navdeep Ranjan discussion took place on unit plan, faculties need to expedite the completion before students leave for observation & Internship in their allotted schools.

Agenda - 03:-Discussed on Teaching Practices School Subject Area Framing.

Execution Anjani Kumar Gupta, a committee member, suggested creating the academic calendar for 2022–2023. In which he instructed that the academic calendar for 2023–2024 should only be created after carefully examining the academic calendar from the previous year and taking into account the topic area framing for school observation and the teaching practices for school internships for B.Ed. courses. In which the coordinator and other committee members approved this plan with a unanimous vote.

Agenda: - 04 - Any difficulty faced by teachers and students in completing unit plans.

Execution: - Committee member proposed the Due to frequent power cut it was decided that generator system need to put on so that ICT classes and digital board will run smoothly. Apart from this there is no major concerns showed by faculties and students.

Signature of persons Present:-

**Coordinator
In-House Committee
BTTC, Muzaffarpur**



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Dated: 08-02-2023

Meeting No-05

Minutes of the meeting held on 08/02/2023

Curriculum Review for Academic year B.Ed. Academic year (2022-23)

Today, 08-02-2023 at 11:30 am our college In-House Committee held on a meeting in our college library for discussion some agendas. Agendas as follows:

Agenda -01- Focus on Innovation for betterment of students.

Execution: Dr. Navdeep Ranjan, a committee member was discussed in meeting that every member will come with some innovative ideas for student development as well as teachers development.

Agenda - 02 - B.Ed Internship - attendance & completion on time.

Execution: Committee member Mr. Chunchun Kumar found that some students after repeated warning they are not regular in Internship. All Centre In charge will ensure that internship must get completed before starting of final exams in schools.





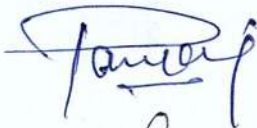

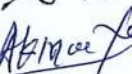
Agenda - 03:-Time duration for completion of courses

Execution: Committee Coordinator Dr. Pratibha Jha was discussed in meeting that all unit plans needs to be completed by end of May. In which the coordinator and other committee members approved this plan with a unanimous vote.

Name of persons whose Present in meeting


Coordinator
In-House Committee
BTTC, Muzaffarpur

Coordinator
In-House Committee



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MUZAFFARPUR (BIHAR) PIN-843119

Dated: 08/09/2022

Action Taken

Academic Year-2022-23

Some New Adding in Syllabus Amendment Recommendation

PRESENT SYLLABUS	NEW RECOMMENDATION
Course-2	Course-2
UNIT -I: CONCEPT OF EDUCATION AND ITS NATURE <ul style="list-style-type: none"> • Idealism, Naturalism and Pragmatism and their relation to the following thinkers: Rousseau, R. Tagore, Dewey, Gandhi, Maria Montesary, Plato. • Diversity Inequality and Marginalization • Concept of social diversity and its enrichment in life challenges for universal education (NCERT 2006, 2006b, 2006c, 2006d). • Diversity at the level of individual of regions, languages, religions, caste, tribes women and dalit. 	Unit-1: <ul style="list-style-type: none"> • Meaning and definitions of education, Processes of education- Schooling, Instruction, Training and Indoctrination. Modes of education- Formal, Informal and Non- Formal • In concept of social diversity added new NEP 2020
Course-3	Course-3
UNIT-I: CONCEPTS RELATED TO LEARNING <ul style="list-style-type: none"> • Learning: Implicit knowledge and beliefs; demystifying misconceptions • Major factors affecting learning. • Analytical understanding of relations: 	UNIT :- Concept & Nature of Learning, Concept learning, skill learning, verbal learning, social learning, principle learning, problem solving

Learning and Development; Learning and Motivation; Learning and Creativity; Learning and Intelligence	
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Note: - Our College and MOU Signed College In House Committee Has Decided Some New Amendment In B.Ed. Curriculum Recommendation For Coming Session 2022-23.



**Coordinator
In-House Committee
BTTC, Muzaffarpur.**

Coordinator
In-House Committee



**Principal
Basundhara Teachers
Training College, Sitout
Muzaffarpur, Bihar**



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Dated: 29-11-2022

Meeting-4

Action Taken Report on the Meeting held on : 29/11/2022


S.No	Agenda	Resolution	Action Taken
1	Discussion on sending students for observation & Internship in school.	Committee Coordinator Dr.Pratibha Jha Discuss for the Schools identified and process for sending students for observation begin, 95% attendance must in observation & Internship canter in charge will be responsible for the same.	Center wise student list was prepared. A daily attendance tracking system was made
2	Discussed on monthly unit plan and completion.	Committee member Mr. Pankaj discussion took place on unit plan, faculties need to expedite the completion before students leave for observation & Internship in their allotted schools.	Faculties have started providing study materials in campus cover.
3	Discussed on Teaching Practices School Subject Area Framing.	Mr. Chunchun Kumar, a committee member, suggested creating the academic calendar for 2022-2023. In which he instructed that the academic calendar for 2022-2023 should only be created after carefully examining the academic calendar from the previous year and taking into account the topic area framing for school observation and the teaching practices for school internships	It was informed to all the method subject teachers should be done Micro-Teaching classes before student going to school internship.

		for B.Ed. courses. In which the coordinator and other committee members approved this plan with a unanimous vote.	
4	Any difficulty faced by teachers and students in completing unit plans.	Committee member Ms. Manisha Kumari proposed the Due to frequent power cut it was decided that generator system need to put on so that ICT classes and digital board will run smoothly. Apart from this there is no major concerns showed by faculties and students	It was informed to electrician that ensure generator is switch on encase of power cut.



Coordinator
In-House Committee
B.T.C., Muzaffarpur.

Coordinator
In-House Committee



Principal
Basundhara Teachers
Training College, Sitout
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Dated: 12-02-2023

Meeting: 6

Action Taken Report


S.No	Agenda	Resolution	Action taken
1	Focus on Innovation for betterment of students	Dr. Pratibha Jha, a committee member was discussed in meeting that every member will come with some innovative ideas for student development as well as teachers' development.	Faculties provided innovative ideas for improvement of communication skill and personality development.
2	B.Ed. 2d year Internship - attendance & completion on time.	Committee member Mr. Chunchun Kumar was found that some students after repeated warning they are not regular in Internship. All Centre In charge will ensure that internship must get completed before starting of final exams in schools.	It was decided that irregular students will be called for meeting with principal sir. A strict warning will be given.
3	Time duration for completion of courses	Committee Coordinator Dr. Pratibha Jha was discussed in meeting that all unit plans needs to be completed by end of May. In which the coordinator and other committee members approved this plan with a	Most of faculty completed 75% of unit plan. Those who have not completed will taken extra classes.

		unanimous vote.	
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Coordinator
In-House Committee



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In-House Committee
BTC, Muzaffarpur.



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Training College, Sitout
Muzaffarpur, Bihar